

TERMS & CONDITIONS of HIRE

Moulton College agrees to hire the facilities and provide the services detailed above based on the following:

1. The Event Organiser is responsible for all areas of the premises used, to be left clean and tidy at the end of the event (including rubbish and droppings etc). The college reserves the right to charge a clean up fee appropriate to the costs involved in any additional clean up.
2. The Event Organiser will be responsible for meeting, greeting and the orientation of all their participants (including judges, stewards, competitors, livestock and grooms).
3. Moulton College reserves the right to stop any activity at any point for health, safety and welfare reasons and to cancel this booking with immediate effect.
4. In order to secure any booking, a non-refundable deposit of 25% of the grand total due is required within a time scale as deemed fit by the Moulton College Equestrian Centre Manager.
5. Any cancellation of the booking by the Event Organiser will incur a loss of the deposit.
6. Invoices for facility hire bookings will be invoiced by the College finance department.
7. Strictly no access to the farm unit or any other areas of the College outside the scope of this agreement is permitted at any time under any circumstances.
8. Any College horses, be they private, livery or College owned on site are not to be handled or accessed at any time.
9. Any College fields, barns or yards are not to be entered for any reason unless specific permission has been given from the Equine Unit Staff at Moulton College unless they are facilities hired as party to this agreement.
10. The Event Organiser of the event is responsible for the Health and Safety of all participants, including the safeguarding of children and welfare of any animals involved.
11. The Event Organiser must keep a record of participants, volunteers and staff that attend and provide a copy of this information to the College on request.
12. For events involving young people under the age of 18, the Event Organiser must provide details of the individual responsible for Safe Guarding and on request to the College and all related safeguarding policies and DBS certificates of staff & volunteers.
13. This agreement is made on the understanding that the client and all relevant associated parties and individuals connected to the client hiring the facility has in place effective insurance cover and that no claim can be made against Moulton College and/or its employees for any loss, injury, death or damage, however sustained when use is being made of the premises and associated facilities to any persons including children or animals.
14. The client is responsible for providing First Aid cover for the duration of the event and to produce their own risk assessments. Any areas of concern must be brought to the attention of Moulton College prior to the event commencing.
15. A copy of the relevant risk assessments should be forwarded to the Equine Unit Office before the event commences.
16. The Event Organiser will be required to facilitate car parking arrangements unless specifically arranged with the facility.
17. The Event Organiser will be responsible for any damage caused by members of their party. A charge will be made for repairs to equipment/property caused by horses or clients and their associates.
18. Moulton College and its employees accept no responsibility for the loss of or damage to personal or group belongings, vehicles or associated horse transporters.
19. This agreement should be returned to the Equine Unit office before the event commences.
20. Organisers are not permitted to use the name of Moulton College in any literature, not being in partnership with or in any way academically accredited or related to the work of Moulton College.
21. Any infringement of these conditions will lead to charges being levied in relation to additional costs incurred by the college. Moulton College will invoice these additional costs to the respective clients.